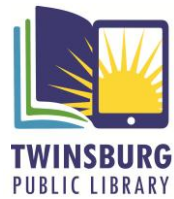


Twinsburg Public Library
Board of Trustees Meeting
April 15, 2026 6:00 pm



Present: Vice President Matt Cellura, Secretary Sam Taylor, Mark Durbin, Mary Johnson, Becki Kovach, and Holly Toth

Absent: President Suzanne Hawthorne-Clay

Also Present: Director Laura Leonard, Fiscal Officer Kile Byington (6:15), Assistant Director Cari Dubiel

Call to Order: Vice President Matt Cellura called the meeting to order at 6:01 p.m.

Minutes of Last Meeting: Mary Johnson moved to approve the March 25, 2026 regular meeting minutes. Sam Taylor seconded the motion. The motion was approved.

Correspondence: Official retirement letter for each board member from Laura Leonard that will be accepted at the May board meeting.

President's Report: None

Fiscal Officer Kile Byington Reported:

- PLF will be lower quarterly because of revenue distribution to other entities now under the PLF line item.
- Waiting to hear back from the auditor regarding timeline and scheduling.
- All requested documents have been submitted to the Department of Commerce for the wage complaint filed by the primary paint subcontractor.

March 2026 Fund Balances

General Fund	694,513.82
Friends Fund	22,849.60
Building and Repair Fund	411,713.84
Technology Fund	50,480.66
Total All Funds	<u>1,179,557.92</u>

Mark Durbin moved to approve the March 2026 Financial Report. Holly Toth seconded the motion. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth

Absent: Dr. Hawthorne-Clay

Director, Laura Leonard Reported:

- Presenting a mini-State of the Library to the Rotary Club Wednesday, April 22nd at 6:30 pm.
- TPL staff purchased a community sponsorship at the Schools' Foundation Harlem Wizards basketball fundraiser held on April 11th. Kaitlin Walker was asked to participate in the event and had a lot of fun with the kids.
- Clevnet will reduce the number of paper notices sent out as it costs Clevnet \$65,000 a year. Our dues to Clevnet are impacted by all cost savings they can make.
- The game table will be delivered and installed on Friday, April 24th.
- Working with Kevin on the Cyber Security Policy that is due July 1st.
- Each Library department will be featured throughout the year with a department manager attending a board meeting once during the year to share updates and highlights.

Assistant Director, Cari Dubiel Reported :

- Met with Josh Cobbs and Phil Hayes from Autism Speaks. They are assessing the physical areas and electronic sources in the Library and will recommend actions for better accessibility for neurodivergent patrons and staff.
- Met with AMHA, Kaitlin Walker, and Shannon Pritchard regarding WIC at Pinewood Gardens.
- Preparing for bookmobile summer stops including lunch distributions.

Committee Reports:

Building and Grounds: None

Personnel: Matt Cellura reported: Met with Leadership Team on April 14th to discuss and receive input on staff needs for the next Director. The Committee anticipates posting the position within the next two weeks. Mr. Cellura also reported on actions taken by the Board President regarding a patron email to Director Laura Leonard. A discussion was held to determine best practices and the next steps.

Finance: None

Friends of the Library: None

Library Foundation: There are four holes available and some tickets left for minigolf.

Unfinished Business: OLC Trustee Dinner: May 7, 2026 at 6:00 pm-Embassy Suites Cleveland Rockside

New Business: The next Records Commission meeting will be held 15 minutes prior to the July 15, 2026 board meeting.

CONSENT AGENDA:

2026-9 Approve the updated Behavior and Conduct Policy as presented.

2026-10 Allow disposal of assets as presented.

Mary Johnson moved. Matt Cellura seconded. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth

Absent: Dr. Hawthorne-Clay

Mary Johnson moved to adjourn at 7:23 p.m. Becki Kovach seconded. The motion was approved.

President

Secretary